

## **PRIOR TO CONSTRUCTION – DOCUMENTS REQUIRED TO BE COMPLETED**

- **APPLICATION FORM**
  - Signature required along with Payment in Full
- **CONTRACT PRICE SHEET**
  - Signature required
- **LOAD SURVEY FORM**
  - List of "ALL" appliances that are serviced by natural gas  
**\*Required to ensure that service installed is sufficient to accommodate load as specified\***
  - Drawing of the lot to be serviced showing existing buildings  
**\*Required to establish routing of the new gas line\***

You may return this with your documentation or go over it at the time of the on-site visit
- **CUSTOMER CONTRACT & RULES AND REGULATIONS**  
**\*Will be completed based on the owner(s) named on the land title\***
  - 2 copies (Signature of all owner(s) named on land title required)
- **UTILITY RIGHT OF WAY – (if needed)**
  - 3 copies (Signature of all owner(s) named on land title required)

***Once the documents are received by Foothills Natural Gas Co-op Ltd. along with payment in full, arrangements will be made to have a Foothills Natural Gas representative meet with you on site to discuss line routing, placement of meter and scheduling of the construction.***

***\*Construction is typically scheduled once the building is in place or when the foundation is backfilled. Please discuss building progress at the time of the on site visit\****

## **AFTER CONSTRUCTION – DOCUMENTS REQUIRED TO BE COMPLETED**

- **SERVICE COMPLETION NOTIFICATION**
  - **Must be completed and submitted to our office after construction and **BEFORE** a meter is hung to complete the service**
  - **A copy of the Gas Permit must accompany this document**
  - **Air test must be on to be witnessed by a Foothills representative prior to hanging the meter**

***Please contact our office if you have any questions regarding the information provided***

*Thank you for choosing natural gas as your heating fuel.*

